

Chairs of Pensions Committees
England and Wales Administering Authorities

Copied to: Chief Executives, Heads of Pensions and Pensions Managers

20th May 2013

Dear Colleague

**Nominations for members of the Local Government Pension Scheme (LGPS)
Shadow Scheme Advisory Board and Sub-Committees**

The Public Service Pensions Act 2013 introduces a requirement for public service pension schemes to have a Scheme Advisory Board (the Shadow Board). For the Local Government Pension Scheme (LGPS) this will be at the national (England and Wales) level and would be in addition to the local scheme boards and scheme managers for each fund. The statutory LGPS Scheme Advisory Board will be constituted through specific LGPS Regulations which are expected to be issued for consultation later in the summer.

The Shadow Board's core role will be to make recommendations to the Secretary of State, the Pensions Regulator and to local pension boards and scheme managers to improve the effective administration, governance, performance and cost management of the LGPS. Under the Act, the statutory LGPS Scheme Advisory Board should have an advisory role and, as such, will have no statutory powers of its own but rather would seek to work with existing regulatory and advisory bodies to achieve its objectives.

To inform and test the process of operation of the statutory Scheme Advisory Board, prior to its statutory formation in 2014, ministers have agreed the establishment of a Shadow Scheme Advisory Board (the Shadow Board) which is intended to hold its first meeting in June 2013.

LGPS administering authorities are invited to make nominations to the Shadow Board and its sub committees as set out below.

Nominations for elected members to serve on the Shadow Board

The Shadow Board will have seats for up to four elected members to represent the views of fund administering authorities. Nominations are therefore invited for elected members who are serving members of pension committees (or equivalent), have

extensive experience of the LGPS and are willing to commit to attending and preparing for Shadow Board meetings.

The selection for the Shadow Board will be undertaken by political group leaders at Local Government Association who will seek to ensure a spread of both political parties and administering authority types. At least one of those selected will be a representative of a Welsh fund.

Please forward nominations to Elaine.english@local.gov.uk stating the name, political party and contact details of the nominee together with a short statement in support of the nomination outlining why they would be suitable for this role (max 500 words) and confirmation that the individual is willing to accept the seat if selected.

Nominations for a practitioner to serve on the Shadow Board

Nominations are also invited for a practitioner who should be a high profile and experienced officer of an administering authority. They should have strong all round knowledge of the scheme, significant investment expertise gained in an LGPS environment and be willing to commit to attending and preparing for Shadow Board meetings.

The selection of the practitioner board member will be by electronic voting (1 vote per administering authority).

Please forward nominations to Elaine.english@local.gov.uk stating the name, job title and contact details of the nominee together with a short statement in support of the nomination outlining why they would be suitable for this role (max 500 words) and confirmation that the individual is willing to accept the seat if selected.

A draft remit of the Shadow Board can be found on the LGA LGPS pensions website at www.local.gov.uk/web/lgaworkforcepensions/home. The final remit will be agreed at the first meeting of the Shadow Board.

Persons appointed to the Shadow Board either as an elected member or practitioner will be expected to

- maintain a high degree of understanding of the subject matter covered by the Shadow Board
- contribute to discussions
- represent the interests of all pension funds and consult as necessary
- be accountable to all pension funds
- participate in and help co-ordinate the work of the Shadow Board, so far as other time commitments allow
- attend Shadow Board meetings at least four times per year and prepare fully for meetings including reading any and all documentation provided prior to the meeting
- be prepared to speak in public about the work of the Shadow Board.

Nominations for practitioners to serve on sub committees

Nominations are also invited for up to two practitioners for each sub-committee to assist the working of the Shadow Board. The person specification and draft sub-

committee remits which provide further details on these roles can be found at www.local.gov.uk/web/lgaworkforcepensions/home.

Should more nominations be received than seats are available practitioners will be selected by electronic voting (1 vote per administering authority).

Please forward nominations to Elaine.english@local.gov.uk stating the name, job title and contact details of the nominee and the sub-committee they are nominated for together with a short statement in support of the nomination outlining why they would be suitable for this role (max 500 words) and confirmation that the individual is willing to accept the seat if selected.

Nominations should be submitted by 7th June 2013 clearly stating which role they are being nominated for. Individuals may nominate themselves. Individuals may be nominated for multiple roles but should be mindful of the time commitment this will involve.

If you have any questions about the process please email Elaine.english@local.gov.uk.

Yours sincerely



Clr Roger Phillips
Chair of the LGPS Shadow Board working party

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