

## Audit Committee

29 January 2015

<b>Internal Audit Working Group</b>
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<b>Purpose of Report:</b> Progress report
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The Group has met once since the last report to Audit Committee:

Statutory Testing – Self Audit	The Group had previously had concerns regarding the quality of PAT testing following a substantial reduction in the cost of the contract. The Group are now satisfied that the work is being undertaken and appropriate monitoring is in place.
Procurement of Energy	A report detailing current procedures was considered. A further report has been requested providing more detail in some areas.
Internet Usage and Security	An Internal Audit had been carried out. A lack of ownership regarding current usage of the internet together with a lack of a process or system was a cause of concern. The Group wrote to the Management Team highlighting the need for managers to take responsibility for internet usage particularly if a decision is taken to extend access to social media for business purposes.
Substance Misuse	An Internal Audit was requested by the service following the long term absence of staff. A Strategic Plan had been agreed in February 2014 to move the service forward and a Monitoring Officer appointed. The Group were concerned that a retrospective agreement for the future use of premises was being put in place. A further review would be undertaken in the summer once the new tender had been issued
Fraud Update	The Group are briefed on ongoing issues at every meeting.

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<b>Sources:</b> Notes of meeting held 1 December 2014
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**Group Membership:** County Councillors A W Davies, E R Davies, S C Davies, F Jump, J G Morris, D A Thomas and Mr J Brautigam